



Prevocational Medical Assurance Services

Expressions of interest

Seeking a health consumer or community member for the Northern Territory Department of Health, Prevocational Medical Assurance Services Prevocational Accreditation Committee and Prevocational Accreditation Panel

The Prevocational Accreditation Committee (PAC) is an independent Standards committee for NT prevocational medical education and training programs. Its purpose is to ensure that standards of education, training and assessment of the prevocational medical profession promote and protect the health of the NT community. It is the Medical Board of Australia's (MBA) designated accreditation authority for postgraduate year one (PGY1) medical practitioners.

The Prevocational Accreditation Panel (PAP) considers survey team findings and endorses/not endorses survey team report recommendations, including the recommended period of accreditation that should be granted for the PAC to consider and make the final accreditation decision.

The Prevocational Accreditation Panel and Committee recognises the value of working with all stakeholders to ensure that a safe and competent prevocational medical workforce services the Northern Territory.

The Accreditation Panel makes their decisions independently to the Accreditation Committee with no undue influence or interference from NT Health as the primary funding body of Accreditation, or from any other area of the community, including government, health services or professional associations.

Some meetings PAC members will have prevocational survey team accreditation reports to read prior to the meeting so that discussion and a timely consensual decision can be reached. Committee members may contribute to the committee outcomes by raising or leading discussion on an agenda item both local or national, by contributing to the development of prevocational accreditation system policies or procedures, raise an accreditation continuous improvement record (ACIR) for any issues/concerns that require follow up or amendment.

The Prevocational Medical Assurance Service (PMAS) is now seeking expressions of interest from health consumers/community members in a voluntary capacity to participate in the PAC and PAP.

Prevocational Accreditation Committee (PAC)

Its functions are:

1. To advise the NT Board of MBA and training health services on the health services requirements for intern training.
2. To establish, implement, manage, monitor, evaluate and review an objective, robust and transparent system to accredit all prevocational doctors' placements
3. To maintain NT accreditation services to meet the Australian Medical Council (AMC) Accreditation Authority National Standards and reporting requirements to ensure PMAS maintains its NT accreditation authority status.

Prevocational Accreditation Panel (PAP)

Its functions are:

1. Refer all accreditation appeals and/or grievances including any conflicts of interest regarding surveyors engaged to undertake the survey event to the Accreditation Committee.
2. Provide final accreditation advice and recommendations to the Accreditation Committee in relation to accreditation of postgraduate year 1 and 2 training positions and programs.
3. Provide advice to the Accreditation Committee of any areas for improvement regarding the NT Prevocational Accreditation Standards, system, policies or processes.

Membership for the Prevocational Accreditation Committee and Panel

The Prevocational Accreditation Committee and Panel membership is drawn from local stakeholder groups associated with prevocational medical education in the Northern Territory. The membership will have a mixture of supervisors, prevocational doctors, educators and managers of prevocational education and training programs. In making appointments to the Accreditation Committee and Panel, regard will be given to ensuring appointees have no conflicts of interest, relevant skills and experience as appropriate to undertake accreditation discussions, decisions and research.

Time commitment

The Prevocational Accreditation Committee and Panel appoints members for a three-year term (with an option to extend for one further term of three years).

The number of committee and panel meetings in a year depends on activity in the prevocational accreditation area. There are usually four face-to-face Accreditation Committee meetings with a possibility of up to one or two out of session meetings and the Accreditation Panel meets as required through the Prevocational Accreditation Cycle of survey events (usually 2-3 per year).

Meetings are held online via Microsoft Teams and are planned to take an hour and a half.

Arrangement by the PMAS to support committee and panel members

The PMAS:

- Provides support, induction and training for new committee and panel members.
- Secretariat

Expressing interest in the position

We welcome expressions of interest (together with current curriculum vitae).

If you are interested in being a member of the committee or panel, please complete and return the attached registration form and provide a short CV.

The PMAS will treat the information in the registration form and any attached documents confidentially and will be used only to assist in its short listing and appointment process.

For further information please contact the Manager, Prevocational Medical Assurance Services, at METC.DoH@nt.gov.au.



Registration of Expression of Interest in NT Prevocational Accreditation Committee/Panel

Name:	
Postal Address:	
Mobile Phone Number:	
Work Phone Number:	
Email address:	

Which Committee are you applying for?

PAC

PAP

No Preference

What areas of medical education are you interested in and why?

(For example - the content of the medical education, governance of programs)

Do you have particular skill, knowledge and/or experience that you could contribute?

(For example – quality assurance or quality improvement processes, review, report writing) If so, please provide details below or attach additional information.

Understanding of issues in medical education/regulation and/or health care delivery.

*What medical or health regulation or advisory committees have you served on or do you serve on now?
What other relevant experience do you have?*

Please return via email to:

Manager
Prevocational Medical Assurance Services
NTAccreditingAuthority.THS@nt.gov.au