

Local Innovations Fund proposal

The Aim of the Local Innovations Fund is to support local innovations that boost clinical training capacity through the Integrated Regional Clinical Training Networks (IRCTNs).

Proposals funded through the Local Innovations Fund must align with the aims of the IRCTN program, Clinical Supervision Support Program or the Simulated Learning Environments program (for more information, visit www.hwa.gov.au).

Proposals funded through the Local Innovations Fund must have a defined geographical scope and must not duplicate activity already funded by the Commonwealth or HWA in the relevant IRCTN region(s).

Instructions

Please fill out each table as appropriate to complete this template. If you have any questions about this template, please contact the NTRTN Secretariat on 8922 7190 or alternatively email NTRTNSecretariat@nt.gov.au.

All proposals MUST be submitted to the NTRTN Secretariat by 30 October 2013 for endorsement by the NT Innovations Governance Sub-Committee. HWA will assess the proposal to determine whether approval should be granted to release funds from the Local Innovations Fund. Approval may be subject to any reasonable conditions.

Background information

Outline the background information for the proposal. Note that HWA will assign the LIF Proposal Number during the assessment process.

| Proposal title |
|--|
| Annual Face-to-Face Meeting of NT Junior Medical Officer's |

| Jurisdiction | IRCTN(s) | LIF Proposal Number |
|--------------|----------|---------------------|
| | | |

| Proposal submitted by | Phone | Email |
|-----------------------|-----------|--------------------|
| Kyran Smith | 888888888 | 888888888888888888 |

Objectives

Outline the objectives of the proposal and how it will meet the Aim of the Local Innovations Fund.

Objectives

The Northern Territory Junior Medical Officers' Forum (NT JMO Forum) is an independent body of junior doctors in the Northern Territory, whose roles and interests include prevocational medical education and training, advocacy and support for JMO issues, and support for JMO wellbeing. These activities are important in the further development of clinical training for junior doctors and a sustainable medical workforce in the Northern Territory.

The objectives of this proposal, specifically, will be to support the delivery and completion of JMO Forum projects in 2014, and more generally will help to strengthen the NT JMO Forum as a whole. The three activities this proposal will support are:

1. The NT JMO Forum face-to-face meeting
2. The Northern Territory JMO Guide
3. The Central Australian Aboriginal Language and Community Guide

Deliverables

Outline the deliverables of the proposal.

Deliverables

- NT wide JMO Forum face-to-face meeting
- NT JMO Guide
- Central Australian Aboriginal Language and Community Guide

Key performance indicators

Outline the key performance indicators for the proposal.

Key performance indicators

- Successful JMO Forum Face-to-Face with attendee feedback to help improve future years.
- Completion of the NT JMO Guide
- Completion of the Central Australian Aboriginal Language and Community Guide
- Distribution and promotion of these guides to relevant stake holders

Timeframes

Outline the timeframe for completing the proposal and any key milestones in completing the deliverables.

Timeframes and key milestones

NT JMO Forum face-to-face meeting will be held before the end of April 2014, with planning and organisation to commence in January 2014. Teleconference planned for January 2014 to appoint subcommittee and delegate tasks. Period between January and March to encourage new employee interest in JMO Forum to participate in the face-to-face session. NTPMC will assist with administration for the face-to-face event itself.

The Central Australian Aboriginal Languages and Community Guide is a project that has arisen in response to a perceived need amongst hospital JMOs. There has already been some initial research via surveys of hospital staff to establish preferences for such a resource. The timeline objectives for this project, with the assistance of HWA funding, will be to draft the resource to a point of completion and printing within the first half of 2014. Key milestones will include the January teleconference meeting, for appointment of a working party to develop the resource, and the face-to-face meeting in late March/early April 2014, to present and review the draft resource.

The NT JMO Guide is in development currently and the objective of this project, with funding, will be:

1. To produce a document/PDF version of the resource, in soft copy, that can be accessed online and distributed by email before the commencement of new JMOs in 2014 (mid-January);
2. To develop a website or online format of the resource that is linked to and accessible via key stakeholder websites. This is anticipated to require funds for web designer input, website commencement costs, and negotiation of agreements with key stakeholders to host or link to this web resource. This process is expected to commence in January 2014 and aim for completion by mid-2014; and
3. To develop, print, and distribute a hard copy version of the resource for inclusion in orientation packages given to new JMOs commencing employment in the Northern Territory. This aspect will aim for completion and implementation by mid-2014.

Funding

Detail the funding to be released from the Local Innovations Fund to undertake the proposal.

Funding to be released from the Local Innovations Fund

The HWA stage 1 assessment for funding has agreed to support the above activities for a total of \$10,000. It is anticipated that these funds will be utilised for the following.

JMO Forum face-to-face meeting (\$7500):

- Flights for JMOs (number will depend on JMO availability and cost of flights at the time). \$700 x 7. \$4900. If we can find cheaper flights / accommodation we will aim for this to allow for extra JMOs to attend.

- Accommodation for attending JMOs. \$150 x 7 x 2 nights. \$2100.
- Administrative costs \$500

JMO Guide (\$2000):

- Website design
- Website set-up costs
- Printing and distribution

Central Australian Language and Community Guide (\$500):

- Printing and distribution


If relevant, provide details of any other contributions from third parties to undertake the proposal.

| Other contributor | Funding to be provided |
|--|---|
| Northern Territory Prevocational Medical Council | Secretariat support for the NT JMO Forum. |

Note that to be considered a valid proposal, a detailed budget must be attached as an appendix.

Signature

Sign and date the proposal.

| Name | Signature | Date |
|-------------|---|------------|
| Kyran Smith |  | 29/10/2013 |