



### NT Prevocational Accreditation Committee (PAC)

#### Community/Consumer Member Role Description

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| <b>Role:</b>                    | Community/Consumer Member   |
| <b>Committee:</b>               | Prevocational Accreditation Committee (PAC)   |
| <b>Frequency of meetings:</b>   | Quarterly unless otherwise required for an urgent out of session (OOS) meeting  |
| <b>Duration/Term of Office:</b> | A member of the PAC holds office for three years, with an option to extend for one further term, or until the member resigns or is deemed to have resigned by the Chair |
| <b>Location:</b>                | Across NT   |
| <b>Contact:</b>                 | Maria Halkitis, Director PMAS (08) 8999 2836, <a href="mailto:METC.DoH@nt.gov.au">METC.DoH@nt.gov.au</a>  |

#### Primary Objective:

The role of the Prevocational Accreditation Committee (PAC) will reflect the direction and needs of the Medical Board of Australia (MBA) in relation to registration requirements for PGY1 and PGY2 doctors in the Northern Territory. A further role is to advocate for prevocational doctors and International Medical Graduates' (IMG) education and training opportunities through the implementation of nationally accredited standards.

The key functions of the PAC are:

- To make accreditation decisions and advise the NT Board of MBA and prevocational training providers on the requirements for prevocational training.
- To establish, implement, manage, monitor, evaluate and review an objective, robust and transparent system to accredit all prevocational doctors' training programs and terms.
- To maintain NT accreditation services to meet the Australian Medical Council (AMC) Accreditation Authority National Standards and reporting requirements to ensure Prevocational Medical Accreditation Services (PMAS) maintains its NT accreditation authority status.

#### Key Responsibilities of Role:

- Provide a point of contact for the community through leadership, guidance and advice in relation to the inclusion of the community or consumer's views on all issues relating to prevocational medical accreditation services in the Northern Territory.
- Contribute to the continuous review of prevocational accreditation policies and processes.
- Actively participate in the development, implementation and evaluation of strategic initiatives which support the accreditation system and processes.
- Be an advocate for the community needs and prevocational doctors' training opportunities.

#### Role knowledge, skills and experience:

- Knowledge and understanding of the Australian health care system;
- Recent or current consumer of the NT Health system;
- Have the ability and willingness to acquire knowledge of Australian prevocational medical accreditation systems/processes;
- Active community member with strong community networks and a sound understanding of local and national quality improvement processes and how they apply in workplaces.

#### Further Information:

All PAC members are required to sign a Conflict of Interest and Confidentiality declaration form. This form will be recorded and held on file for the duration of the member's membership.

Contact Director PMAS for further information regarding this role - (08) 8999 2836 or via email [METC.DoH@nt.gov.au](mailto:METC.DoH@nt.gov.au)

Approved by: Chair, PAC 14 April 2023