



## RELATED POLICY

*Prevocational Training Provider Allocation Status Policy 1.3*

## PURPOSE

The following documentation outlines the process for requesting accreditation as a new prevocational (PGY1 & PGY2) doctor education and training provider.

## SCOPE

Full accreditation status (4yrs) as a prevocational education and training provider is possible only when the provider can demonstrate their capacity to meet all accreditation requirements as outlined in the National standards and requirements for prevocational (PGY1 and PGY2) training programs and terms. A provider can apply for initial accreditation with either primary allocation status or secondment allocation status; however the provider must fulfil the requirements for status as outlined in Service Delivery Allocation Status Policy.

## PROCESS DESCRIPTION

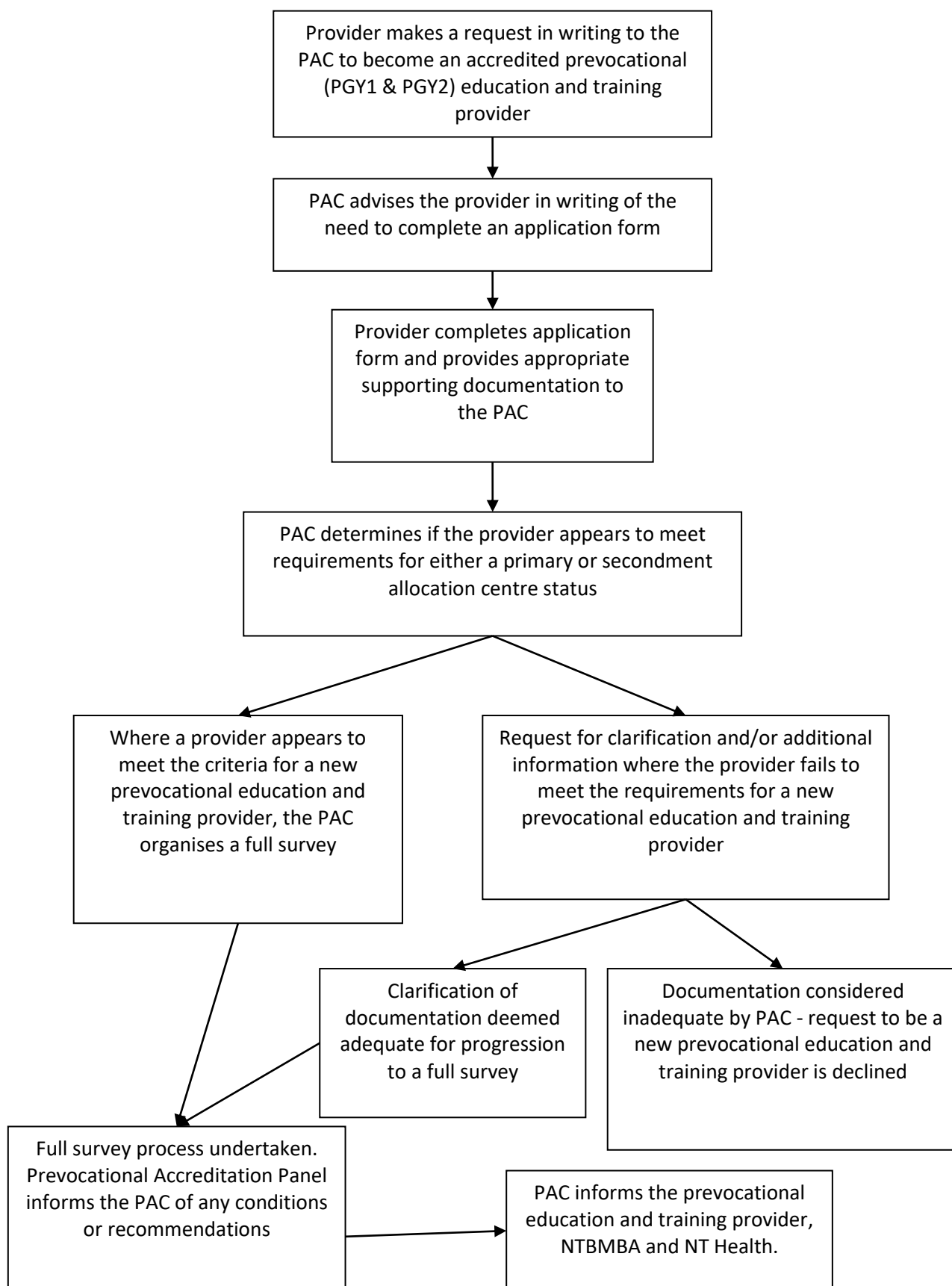
The timeframe for this process is in accordance with that outlined within the Full Survey Process:

1. A provider makes a written request to the Prevocational Accreditation Committee (PAC) asking for consideration to have prevocational (PGY1 & PGY2) doctors for the first time and as such to become a new prevocational education and training provider.
2. PAC advises the provider in writing of the need to complete a prevocational accreditation application form.
3. Provider completes the application form and submits to the PAC.
4. The PAC reviews the providers response and either:
  - a. Supports the application and advises the provider of the need for a full survey (at which time the full survey process is implemented), or
  - b. Advises the provider of the areas that require modification prior to their application being considered further



# INITIAL APPLICATION FOR ACCREDITATION

## PROCESS FLOWCHART





# INITIAL APPLICATION FOR ACCREDITATION

## SUPPORTING DOCUMENTATION

1. *Prevocational Training Provider Allocation Status Policy 1.3*
2. *Accreditation Policy 1.1*

## PERFORMANCE MEASURES/KPI

1. 100% of requests for initial accreditation status are managed according to this process

Process contact officer: Quality Assurance Officer