



## NT Prevocational Accreditation Committee (PAC)

### Community/Consumer Member Role Description

<b>Role:</b>	Community/Consumer Member
<b>Committee:</b>	Prevocational Accreditation Committee (PAC)
<b>Frequency of meetings:</b>	Quarterly unless otherwise required for an urgent out of session (OOS) meeting
<b>Duration/Term of Office:</b>	A member of any Committee/Panel holds office for three years, with an option to extend for one further term, or until the member resigns or is deemed to have resigned by the Chair
<b>Location:</b>	Across NT
<b>Contact:</b>	Maria Halkitis, Manager PMAS (08) 8999 2836, <a href="mailto:METC.DoH@nt.gov.au">METC.DoH@nt.gov.au</a>

#### Primary Objective:

The role of the Prevocational Accreditation Committee (PAC) will reflect the direction and needs of the Medical Board of Australia (MBA) in relation to registration required for postgraduate year one doctors in the Northern Territory. A further role is to advocate for prevocational doctors and International Medical Graduates' (IMG) education and training opportunities through the implementation of nationally accredited standards.

The key functions of the PAC are:

- To make accreditation decisions and advise the NT Board of MBA and training health services on the health services requirements for prevocational medical education and training programs with a specific focus on intern training programs.
- To establish, implement, manage, monitor, evaluate and review an objective, robust and transparent system to accredit all prevocational doctors' placements.
- To maintain NT accreditation services to meet the Australian Medical Council (AMC) Accreditation Authority National Standards and reporting requirements to ensure Prevocational Medical Accreditation Services (PMAS) maintains its NT accreditation authority status.

#### Key Responsibilities of Role:

- Provide a point of contact for the community through leadership, guidance and advice in relation to the inclusion of the community or consumer's views on all issues relating to prevocational medical accreditation services in the Northern Territory.
- Contribute to the continuous review of prevocational accreditation standards to focus on optimal learning opportunities and outcomes.
- Actively participate in the development, implementation and evaluation of strategic initiatives which support the accreditation system and processes.
- Be an advocate for the community needs and prevocational doctors' training opportunities through the oversight of accreditation standards on behalf of the community and/or consumer networks.

#### Role knowledge, skills and experience:

- Knowledge and understanding of the Australian health care system;
- Recent or current consumer of the NT Health system;
- Have the ability and willingness to acquire knowledge of Australian prevocational medical accreditation systems/processes;
- Active community member with strong community networks and a sound understanding of local and national quality improvement processes and how they apply in workplaces.

#### Further Information:

All PMAS Committee and Panel members are required to sign a Conflict of Interest and Confidentiality declaration form. This form will be recorded and held on file for the duration of the member's membership.

Contact Manager PMAS for further information regarding this role - (08) 8999 2836 or via email [METC.DoH@nt.gov.au](mailto:METC.DoH@nt.gov.au)

Approved by: Chair, PAC 14 April 2023